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| Team Meeting | |  | | --- | | April 13, 2019 | | 3:00 PM – 5:30 PM | | SIM Block B | |

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| --- | --- | --- | --- |
| Meeting called by: | Nyein Soe (Leader) | Type of meeting: | FYP Discussion |
| Facilitator: | Wilson | Minute Officer: | Alvin |
| Timekeeper: | Alvin |  |  |

|  |  |
| --- | --- |
| Attendees: | Alvin, Nyein Soe, Wilson |
| Absentees: | - |
| Please read: | - |
| Please bring: | Notebook / Laptop /Stationery |

## Minutes

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| --- | --- | --- | --- |
| Agenda item: | First discussion for FYP | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* Nomination of team leader
* Understand all member’s work schedule, strengths and weakness
* Sharing of research done on FYP topic

#### Conclusions:

* Nyein Soe have been nominated has team leader for team SSP19/2B
* Exchange of contacts between members
* Shared research results among all members

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| Action items | Person responsible | Deadline |
| * To create shared document compiled with existing research materials | All | NA |
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| Agenda item: Assignment of roles and duties |  | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To assign roles and duties to each member based on their strengths and weakness, as well as their experiences

#### Conclusions:

* Each member to conduct further research / update documents & program based on the duties assigned to them

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| --- | --- | --- |
| Action items | Person responsible | Deadline |
| * Compile findings of further research and update in a shared document | All | NA |
| * Setup and design website with basic features | Alvin | 30/4/2019 |

## Other Information

* Due to work commitments by various team members, please avoid meetups on weekends
* Above mentioned agenda to be discussed during the next meeting
* Always keep in contact and update other team members on all matters pertaining to this FYP

#### Special notes:

* Minutes is to be shared amongst team members

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| --- | --- | --- | --- | --- |
| Team Meeting | |  | | --- | | April 27, 2019 | | 3:00 PM – 5:30 PM | | SIM Block B | |

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| --- | --- | --- | --- |
| Meeting called by: | Nyein Soe (Leader) | Type of meeting: | FYP Discussion 2 |
| Facilitator: | Wilson | Minute Officer: | Alvin |
| Timekeeper: | Alvin |  |  |

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| --- | --- |
| Attendees: | Alvin, Nyein Soe, Wilson |
| Absentees: | - |
| Please read: | - |
| Please bring: | Notebook / Laptop /Stationery |

## Minutes

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| --- | --- | --- | --- |
| Agenda item: | Discussion on research findings | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* Analysis of research results
* Sharing of research on various apps available in the market
* Testing of various apps

#### Conclusions:

* Limited apps available on Android platform
* Detailed information only available on Windows platform app

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| Action items | Person responsible | Deadline |
| * Compile findings and app testing results in the template plan | All | NA |

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| Agenda item: Assignment of roles and duties |  | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To assign roles and duties to each member

#### Conclusions:

* Each member to conduct further research / update documents & program based on the duties assigned to them

|  |  |  |
| --- | --- | --- |
| Action items | Person responsible | Deadline |
| * Compile findings of further research and update in a shared document | Nyein Soe, Wilson | NA |
| * Update website with latest information | Alvin | NA |

## Other Information

* Due to work commitments by various team members, please avoid meetups on weekends
* Above mentioned agenda to be discussed during the next meeting
* Always keep in contact and update other team members on all matters pertaining to this FYP

#### Special notes:

* Minutes is to be shared amongst team members

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Team Meeting | |  | | --- | | May 17, 2019 | | 7:30 PM – 10:30 PM | | Starbucks Cuppage Terrace | |

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| --- | --- | --- | --- |
| Meeting called by: | Nyein Soe (Leader) | Type of meeting: | FYP Discussion 3 |
| Facilitator: | Wilson | Minute Officer: | Alvin |
| Timekeeper: | Alvin |  |  |

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| --- | --- |
| Attendees: | Alvin, Nyein Soe, Wilson |
| Absentees: | - |
| Please read: | - |
| Please bring: | Notebook / Laptop /Stationery |

## Minutes

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| --- | --- | --- | --- |
| Agenda item: | Discussion on program development tools/language | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* Analysis of development models
* Programing language to be used
* Storage

#### Conclusions:

* Waterfall model to be used
* Java language to be used
* Android studio to aid in development and testing

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| Action items | Person responsible | Deadline |
| * Compile findings and app testing results in the template plan | All | NA |

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| Agenda item: Assignment of roles and duties |  | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To assign roles and duties to each member

#### Conclusions:

* Each member to conduct further research / update documents & program based on the duties assigned to them

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| --- | --- | --- |
| Action items | Person responsible | Deadline |
| * Requirement Specification File | Alvin, Nyein Soe | 31/5/19 |
| * Research on options of data storage (eg. Cloud services, database model) | Wilson | 2/6/19 |
| * Update website with latest information | Alvin | NA |

## Other Information

* Due to work commitments by various team members, please avoid meetups on weekends
* Above mentioned agenda to be discussed during the next meeting
* Always keep in contact and update other team members on all matters pertaining to this FYP

#### Special notes:

* Minutes is to be shared amongst team members

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| --- | --- | --- | --- | --- |
| Team Meeting | |  | | --- | | May 22, 2019 | | 7:00 PM – 9:30 PM | | SIM Block B | |

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| --- | --- | --- | --- |
| Meeting called by: | Nyein Soe (Leader) | Type of meeting: | FYP Discussion 4 |
| Facilitator: | Wilson | Minute Officer: | Alvin |
| Timekeeper: | Alvin |  |  |

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| --- | --- |
| Attendees: | Alvin, Nyein Soe, Wilson |
| Absentees: | - |
| Please read: | - |
| Please bring: | Notebook / Laptop /Stationery |

## Minutes

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| --- | --- | --- | --- |
| Agenda item: | Review of objective and purpose of program | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* Review of use case diagrams
* Review of program flow
* Review of user access control list

#### Conclusions:

* To update use case diagrams, program flow and user access

control list

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| Action items | Person responsible | Deadline |
| * To come out with a feasible model and update above mentioned documents | All | NA |

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| Agenda item: Assignment of roles and duties |  | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To assign roles and duties to each member

#### Conclusions:

* Each member to conduct further research / update documents & program based on the duties assigned to them

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| --- | --- | --- |
| Action items | Person responsible | Deadline |
| * Updated diagrams and user access control list | Alvin, Nyein Soe, Wilson | 28/5/19 |
| * To research on suitable database services for user credentials storage | Alvin, Nyein Soe | NA |
| * Update website with latest information | Alvin | NA |
| * Initial development of program with discussed details | Wilson | NA |

## Other Information

* Due to work commitments by various team members, please avoid meetups on weekends
* Above mentioned agenda to be discussed during the next meeting
* Always keep in contact and update other team members on all matters pertaining to this FYP

#### Special notes:

* Minutes is to be shared amongst team members

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| --- | --- | --- | --- | --- |
| Team Meeting | |  | | --- | | June 18, 2019 | | 7:00 PM – 9:30 PM | | SIM Block B | |

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| --- | --- | --- | --- |
| Meeting called by: | Nyein Soe (Leader) | Type of meeting: | FYP Discussion 5 |
| Facilitator: | Wilson | Minute Officer: | Alvin |
| Timekeeper: | Alvin |  |  |

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| --- | --- |
| Attendees: | Alvin, Nyein Soe, Wilson |
| Absentees: | - |
| Please read: | - |
| Please bring: | Notebook / Laptop /Stationery |

## Minutes

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| --- | --- | --- | --- |
| Agenda item: | Integration Of Diagrams | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To finalize and integrate the diagram flow into the prototype

#### Conclusions:

* To finalize use case diagrams, program flow and user access

control list

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| Action items | Person responsible | Deadline |
| * To implement and integrate diagram flow into prototype | All | NA |

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| Agenda item: Assignment of roles and duties |  | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To assign roles and duties to each member

#### Conclusions:

* Each member to conduct further research / update documents & program based on the duties assigned to them

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| Action items | Person responsible | Deadline |
| * To prepare Preliminary Technical Documents, Preliminary User Manual | Alvin, Nyein Soe | 25/6/19 |
| * Update website with latest information | Alvin | NA |
| * Update prototype with discussed details | Wilson | NA |

## Other Information

* Due to work commitments by various team members, please avoid meetups on weekends
* Above mentioned agenda to be discussed during the next meeting
* Always keep in contact and update other team members on all matters pertaining to this FYP

#### Special notes:

* Minutes is to be shared amongst team members

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| --- | --- | --- | --- | --- |
| Team Meeting | |  | | --- | | June 27, 2019 | | 7:00 PM – 9:30 PM | | SIM Block B | |

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| --- | --- | --- | --- |
| Meeting called by: | Nyein Soe (Leader) | Type of meeting: | FYP Discussion 6 |
| Facilitator: | Wilson | Minute Officer: | Alvin |
| Timekeeper: | Alvin |  |  |

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| --- | --- |
| Attendees: | Alvin, Nyein Soe, Wilson |
| Absentees: | - |
| Please read: | - |
| Please bring: | Notebook / Laptop /Stationery |

## Minutes

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| --- | --- | --- | --- |
| Agenda item: | Finalize Documents | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To finalize all documents (Preliminary Technical Documents, Preliminary User Manual)
* To prepare presentation slides for End Term Review

#### Conclusions:

* To finalize Preliminary Technical Documents, Preliminary User Manual

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| Action items | Person responsible | Deadline |
| * To complete the above-mentioned documents before the End Term Review | Alvin, Nyein Soe | 5/7/19 |

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| --- | --- | --- | --- |
| Agenda item: Assignment of roles and duties |  | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To assign roles and duties to each member

#### Conclusions:

* Each member to conduct further research / update documents & program based on the duties assigned to them

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| --- | --- | --- |
| Action items | Person responsible | Deadline |
| * To finish up on Preliminary Technical Documents, Preliminary User Manual and presentation slides | Alvin, Nyein Soe | 5/7/19 |
| * Update website with latest information | Alvin | NA |
| * Update prototype with discussed details | Wilson | 5/7/19 |

## Other Information

* Due to work commitments by various team members, please avoid meetups on weekends
* Above mentioned agenda to be discussed during the next meeting
* Always keep in contact and update other team members on all matters pertaining to this FYP

#### Special notes:

* Minutes is to be shared amongst team members

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| --- | --- | --- | --- | --- |
| Team Meeting | |  | | --- | | July 8, 2019 | | 7:00 PM – 9:30 PM | | Starbucks, Suntec City | |

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| --- | --- | --- | --- |
| Meeting called by: | Nyein Soe (Leader) | Type of meeting: | FYP Discussion 7 |
| Facilitator: | Wilson | Minute Officer: | Alvin |
| Timekeeper: | Alvin |  |  |

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| Attendees: | Alvin, Nyein Soe, Wilson |
| Absentees: | - |
| Please read: | - |
| Please bring: | Notebook / Laptop /Stationery |

## Minutes

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| --- | --- | --- | --- |
| Agenda item: | Research on network sniffing codes and functions | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* Research on network sniffing codes and functions related to our program

#### Conclusions:

* To conduct further research on related network sniffing codes and functions
* Implement and test functions based on research findings

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| Action items | Person responsible | Deadline |
| * To complete the above-mentioned items before the next meeting | All | 14/7/19 |

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| --- | --- | --- | --- |
| Agenda item: Assignment of roles and duties |  | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To assign roles and duties to each member

#### Conclusions:

* Each member to conduct further research / update documents & program based on the duties assigned to them

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| Action items | Person responsible | Deadline |
| * To research and compile findings on related network sniffing codes and functions | Alvin, Nyein Soe | 10/7/19 |
| * Update website with latest information | Alvin | NA |
| * Update prototype with discussed details | Wilson | 14/7/19 |

## Other Information

* Due to work commitments by various team members, please avoid meetups on weekends
* Above mentioned agenda to be discussed during the next meeting
* Always keep in contact and update other team members on all matters pertaining to this FYP

#### Special notes:

* Minutes is to be shared amongst team members

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| --- | --- | --- | --- | --- |
| Team Meeting | |  | | --- | | July 17, 2019 | | 7:00 PM – 10:00 PM | | SIM Block B | |

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| --- | --- | --- | --- |
| Meeting called by: | Nyein Soe (Leader) | Type of meeting: | FYP Discussion 8 |
| Facilitator: | Wilson | Minute Officer: | Alvin |
| Timekeeper: | Alvin |  |  |

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| --- | --- |
| Attendees: | Alvin, Nyein Soe, Wilson |
| Absentees: | - |
| Please read: | - |
| Please bring: | Notebook / Laptop /Stationery /Android based smartphone |

## Minutes

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| --- | --- | --- | --- |
| Agenda item: | Testing & implementation of researched codes and functions | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* Implement and test research findings and test prototype

#### Conclusions:

* To conduct further research on related network sniffing codes and functions
* Implement and test functions based on research findings

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| Action items | Person responsible | Deadline |
| * To complete the above-mentioned items before the next meeting | All | 31/7/19 |

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| Agenda item: Assignment of roles and duties |  | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To assign roles and duties to each member

#### Conclusions:

* Each member to conduct further research / update documents & program based on the duties assigned to them

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| --- | --- | --- |
| Action items | Person responsible | Deadline |
| * To research and compile findings on related network sniffing codes and functions | Alvin, Nyein Soe | 31/7/19 |
| * Update website with latest information | Alvin | NA |
| * Update prototype with discussed details | Wilson | 31/7/19 |
| * Test, troubleshoot & debug prototype with research findings | All | 31/7/19 |

## Other Information

* Due to work commitments by various team members, please avoid meetups on weekends
* Above mentioned agenda to be discussed during the next meeting
* Always keep in contact and update other team members on all matters pertaining to this FYP

#### Special notes:

* Minutes is to be shared amongst team members

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| --- | --- | --- | --- | --- |
| Team Meeting | |  | | --- | | August 1, 2019 | | 7:00 PM – 9:00 PM | | SIM Block B | |

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| --- | --- | --- | --- |
| Meeting called by: | Nyein Soe (Leader) | Type of meeting: | FYP Discussion 9 |
| Facilitator: | Wilson | Minute Officer: | Alvin |
| Timekeeper: | Alvin |  |  |

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| Attendees: | Alvin, Nyein Soe, Wilson |
| Absentees: | - |
| Please read: | - |
| Please bring: | Notebook / Laptop /Stationery /Android based smartphone |

## Minutes

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| --- | --- | --- | --- |
| Agenda item: | Rooting of android based smartphones / sniffing codes | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* Implement and test research findings and test prototype
* Rooting of different android based smartphones

#### Conclusions:

* To conduct further research on related network sniffing codes and functions
* Implement and test functions based on research findings
* Successfully rooted android based smartphones

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| Action items | Person responsible | Deadline |
| * To draw up proper user manual on smartphone rooting | All | 12/8/19 |

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| --- | --- | --- | --- |
| Agenda item: Assignment of roles and duties |  | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To assign roles and duties to each member

#### Conclusions:

* Each member to conduct further research / update documents & program based on the duties assigned to them

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| --- | --- | --- |
| Action items | Person responsible | Deadline |
| * To research and compile findings on related network sniffing codes, functions and smartphone rooting | Alvin, Nyein Soe | 12/8/19 |
| * Update website with latest information | Alvin | NA |
| * Update prototype with research findings | Wilson | 12/8/19 |
| * Test, troubleshoot & debug prototype with research findings | All | 12/8/19 |
| * Prepare documentation on test cases | Alvin, Nyein Soe | 12/8/19 |

## Other Information

* Due to work commitments by various team members, please avoid meetups on weekends
* Above mentioned agenda to be discussed during the next meeting
* Always keep in contact and update other team members on all matters pertaining to this FYP

#### Special notes:

* Minutes is to be shared amongst team members

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| --- | --- | --- | --- | --- |
| Team Meeting | |  | | --- | | August 9, 2019 | | 1:00 PM – 5:00 PM | | National Library | |

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| --- | --- | --- | --- |
| Meeting called by: | Nyein Soe (Leader) | Type of meeting: | FYP Discussion 10 |
| Facilitator: | Wilson | Minute Officer: | Alvin |
| Timekeeper: | Alvin |  |  |

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| Attendees: | Alvin, Nyein Soe, Wilson |
| Absentees: | - |
| Please read: | - |
| Please bring: | Notebook / Laptop /Stationery /Android based smartphone |

## Minutes

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| --- | --- | --- | --- |
| Agenda item: | Review of program functions | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* Review and testing of program functions

#### Conclusions:

* To test out the various functions of the program
* Fix bugs and improve UI

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| Action items | Person responsible | Deadline |
| * Program debugging | Wilson | 19/8/19 |

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| --- | --- | --- | --- |
| Agenda item: Assignment of roles and duties |  | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To assign roles and duties to each member

#### Conclusions:

* Each member to conduct further research / update documents & program based on the duties assigned to them

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| --- | --- | --- |
| Action items | Person responsible | Deadline |
| * To update all documents, upload all versions of documents to database | Alvin, Nyein Soe | 19/8/19 |
| * Update website with latest information | Alvin | NA |
| * Update prototype with discussed improvements | Wilson | 19/8/19 |
| * Test, troubleshoot & debug prototype with research findings | All | 19/8/19 |
| * Finalize documentation on test cases | Alvin, Nyein Soe | 19/8/19 |

## Other Information

* Due to work commitments by various team members, please avoid meetups on weekends
* Above mentioned agenda to be discussed during the next meeting
* Always keep in contact and update other team members on all matters pertaining to this FYP

#### Special notes:

* Minutes is to be shared amongst team members

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| --- | --- | --- | --- | --- |
| Team Meeting | |  | | --- | | August 20, 2019 | | 7:30 PM – 10:00 PM | | SIM Block B | |

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| --- | --- | --- | --- |
| Meeting called by: | Nyein Soe (Leader) | Type of meeting: | FYP Discussion 11 |
| Facilitator: | Wilson | Minute Officer: | Alvin |
| Timekeeper: | Alvin |  |  |

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| Attendees: | Alvin, Nyein Soe, Wilson |
| Absentees: | - |
| Please read: | - |
| Please bring: | Notebook / Laptop /Stationery /Android based smartphone |

## Minutes

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| --- | --- | --- | --- |
| Agenda item: | Review of program functions | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* Review and testing of program functions

#### Conclusions:

* To test out the various functions of the program
* Fix bugs and improve UI

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| Action items | Person responsible | Deadline |
| * Program debugging | Wilson | 23/8/19 |

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| Agenda item: Assignment of roles and duties |  | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To assign roles and duties to each member

#### Conclusions:

* Each member to perform all duties assigned to them

|  |  |  |
| --- | --- | --- |
| Action items | Person responsible | Deadline |
| * To update all documents, upload all versions of documents to database | Alvin, Nyein Soe | 23/8/19 |
| * Update website with latest information | Alvin | NA |
| * Update prototype with discussed improvements | Wilson | 23/8/19 |
| * Purchase of necessary items (CDs, Clips, Envelopes) | Alvin, Nyein Soe | 23/8/19 |
| * Finalize all documentation | Alvin, Nyein Soe | 23/8/19 |

## Other Information

* Due to work commitments by various team members, please avoid meetups on weekends
* Above mentioned agenda to be discussed during the next meeting
* Always keep in contact and update other team members on all matters pertaining to this FYP

#### Special notes:

* Minutes is to be shared amongst team members

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| --- | --- | --- | --- | --- |
| Team Meeting | |  | | --- | | August 24, 2019 | | 10:00 AM – 2:00 PM | | SIM Block B | |

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| --- | --- | --- | --- |
| Meeting called by: | Nyein Soe (Leader) | Type of meeting: | FYP Discussion 12 |
| Facilitator: | Wilson | Minute Officer: | Alvin |
| Timekeeper: | Alvin |  |  |

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| --- | --- |
| Attendees: | Alvin, Nyein Soe, Wilson |
| Absentees: | - |
| Please read: | - |
| Please bring: | Notebook / Laptop /Stationery /Android based smartphone |

## Minutes

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| --- | --- | --- | --- |
| Agenda item: | Review of website, database and documents | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* Review and update of website, database and documents

#### Conclusions:

* To update website and database, upload essential items
* Improve design of website

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| --- | --- | --- |
| Action items | Person responsible | Deadline |
| * Upload all updated documents to website and database, improve design of website | Alvin | 27/8/19 |

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| --- | --- | --- | --- |
| Agenda item: Assignment of roles and duties |  | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To assign roles and duties to each member

#### Conclusions:

* Each member to perform all duties assigned to them

|  |  |  |
| --- | --- | --- |
| Action items | Person responsible | Deadline |
| * Improve program UI | Wilson | 27/8/19 |
| * Finalize all documentation and upload to website and database | Alvin, Nyein Soe | 27/8/19 |

## Other Information

* Due to work commitments by various team members, please avoid meetups on weekends
* Above mentioned agenda to be discussed during the next meeting
* Always keep in contact and update other team members on all matters pertaining to this FYP

#### Special notes:

* Minutes is to be shared amongst team members

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| --- | --- | --- | --- | --- |
| Team Meeting | |  | | --- | | August 28, 2019 | | 7:00 PM – 10:00 PM | | SIM Block B | |

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| --- | --- | --- | --- |
| Meeting called by: | Nyein Soe (Leader) | Type of meeting: | FYP Discussion 13 |
| Facilitator: | Wilson | Minute Officer: | Alvin |
| Timekeeper: | Alvin |  |  |

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| --- | --- |
| Attendees: | Alvin, Nyein Soe, Wilson |
| Absentees: | - |
| Please read: | - |
| Please bring: | Notebook / Laptop /Stationery /Android based smartphone |

## Minutes

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| --- | --- | --- | --- |
| Agenda item: | Review of website, database and documents | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* Testing of program with test cases

#### Conclusions:

* To improve performance and UI of program

|  |  |  |
| --- | --- | --- |
| Action items | Person responsible | Deadline |
| * Improve performance and UI of program, test with test cases again | All | 30/8/19 |

|  |  |  |  |
| --- | --- | --- | --- |
| Agenda item: Assignment of roles and duties |  | Presenter: | Alvin / Nyein Soe / Wilson |

#### Discussion:

* To assign roles and duties to each member

#### Conclusions:

* Each member to perform all duties assigned to them

|  |  |  |
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| Action items | Person responsible | Deadline |
| * Finalize all documentation, review and upload to website and database | Alvin, Nyein Soe | 30/8/19 |
| * Prepare hard copy of documents, prepare mpeg video and burn files to disc | Alvin, Nyein Soe | 30/8/19 |

## Other Information

* Due to work commitments by various team members, please avoid meetups on weekends
* Above mentioned agenda to be discussed during the next meeting
* Always keep in contact and update other team members on all matters pertaining to this FYP

#### Special notes:

* Minutes is to be shared amongst team members